

February, 2009

TO: 2009 District Directors  
FROM: Mike Wallmark  
SUBJECT: **2009 DISTRICT SPEECH TOURNAMENT PROCEDURES**

Thank you for agreeing to serve as the 2009 Director for your Speech District.

This memo is intended to assist you as you plan for your 2009 District Speech Tournament. Because district tournaments vary somewhat in format around the state, the following are general instructions. If you have specific questions, please feel free to contact me at 503-682-6722 x226, 1-888-838-6722 x226 (toll free), or [mikew@osaa.org](mailto:mikew@osaa.org)

Good luck, and thanks for all of your hard work!

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#### SUGGESTED PRE-TOURNAMENT PLANNING-

Confirm the site and date of your tournament and inform district member schools.

Distribute District Tournament Registration Forms to all schools in your district eligible to participate in speech.

Confirm that schools in your district are registered in speech with the OSAA. A list of **OSAA Speech Districts** is attached to the end of this memo. Schools that have an asterisk (\*) next to their names on the list had not registered with the OSAA to participate in speech activities by the time I posted this information. However, non-registered schools may still become eligible to participate at the district tournament if they contact the OSAA and pay the \$75.00 speech activity fee prior to your district tournament. Questions about registration with the OSAA should be directed to OSAA Office Manager Jan Krause at [jank@osaa.org](mailto:jank@osaa.org)

Confirm District SOP (Standard Operating Procedures). If feasible, you may wish to schedule a meeting of the coaches in your district to confirm the policies for your district in cases not specifically covered by state rules. (For example, will you hold two preliminary rounds and a final if there is only one section of an event, will you have an open tab room, how will State Student Congress qualifiers be selected, etc.) There is probably already a policy that has been traditionally followed in your district, but it's to your advantage to make sure that the policy is agreed upon prior to the start of the tournament.

Review the District Tournament Rules. Those rules are included in the speech section of the OSAA Handbook available online on the Speech page of the OSAA website.

Obtain and duplicate all ballots and other materials needed for the District Tournament. There have been some concerns expressed to me that format of the headings on the OSAA ballots have created confusion when stuffing them in results packets. Updated ballots with revised headings may now be downloaded from the Speech page of the OSAA website.

Manuscripts. As the cover letter in the sample District Registration Form explains, coaches need only to *have available* a copy of the manuscript (for district and state contestants in ADS, Expos, Oratory and Radio). *Manuscripts need not be collected at the district tournament.* However, if an

issue arises and the district or state tournament director has occasion to request a manuscript, the manuscript must be available or the rules stipulate that the contestant shall be disqualified.

Additional State Speech Tournament Information. Please inform your district coaches that specific State Speech Tournament Information including **Coach Reminders, the State Tournament Schedule, a Western Oregon University Campus Map** and a **State Student Congress Review** will be available on the Speech page of the OSAA website under the heading of "Speech Coach Information".

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#### ACCESS TO DISTRICT SPEECH TOURNAMENT FORMS AND MATERIALS-

Samples of all of the forms and materials you will need to run your District Speech Tournament are available on the Speech page of the OSAA website: [www.osaa.org](http://www.osaa.org) To access the materials, open the website, then click on "Speech" on the drop-down menu under "Activities" located on the blue horizontal strip near the top of the page.

- A link to the "Speech Rulebook" in which the **District Tournament Rules** are located is available on the Speech page.
  - Links to the **2008-2009 Speech Ballots** (on which the heading format has been revised) are available on the Speech page.
  - A link to a sample **District Registration Form** that may be duplicated and mailed to the schools in your district is located under "District Director Materials".
  - The on-line **District Tournament Report Form** on which you report your District results to the OSAA will be posted soon under "District Director Materials". **Deadline for submission to the OSAA is Monday, April 13, 2009.**
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#### PROCESS FOR SUBMISSION OF DISTRICT TOURNAMENT RESULTS TO THE OSAA-

The **District Tournament Report Form** for 2009 is different from the Report Form we have used in the past. The new Report Form is an on-line form that is being finalized and will be posted shortly. In order to access the form, **you will need to type in the password: SPEECHSTATEREGISTRATION** (All CAPS; No spaces.)

I fully expect that you will find the new form very easy to use. Following submission of your district's results, you will receive an automatic email confirmation listing the information you have submitted. If necessary, you will be able to regain access prior to the submission deadline to correct or provide additional information by using the above password. If you have questions about the new District Tournament Report Form, please contact the OSAA Website Coordinator Jason Urasky at [Jasonu@osaa.org](mailto:Jasonu@osaa.org) or 503-682-6722 x228.

In order for the State Championship Committee to be able to pre-match Individual Events and set up the State Tournament at the workday prior to State, we must have complete information on all of your district's entries including selections/topics. Please be certain to provide all of the information requested.

# OSAA SPEECH DISTRICTS

## 2008-2009

### District #1/2

Canby  
Forest Grove  
McMinnville  
Neah-Kah-Nie  
Nestucca  
Scappoose  
Tillamook  
\*Warrenton

### District #3

Blanchet Catholic  
\*Colton  
McKay  
\*North Marion  
North Salem  
Silverton  
South Salem  
Sprague  
West Salem  
Woodburn

### District #4

Central Linn  
Corvallis  
Crescent Valley  
\*Lebanon  
South Albany  
West Albany

### District #5

Churchill  
Marist  
\*Mohawk  
North Eugene  
\*Sheldon  
Siuslaw  
South Eugene  
\*Thurston  
Willamette

### District #6

Bandon  
Brookings-Harbor  
Marshfield  
North Bend/ORCoast Tech  
Roseburg

### District #7/8

Ashland  
\*Crater  
North Medford  
St. Mary's  
South Medford

### District #9

Ione  
Hermiston  
Pine Eagle  
Vale

### District #10

Beaverton  
Southridge  
Southwest Christian  
Sunset  
Tigard  
Tualatin

### District #11

Clackamas  
Lake Oswego  
Lakeridge  
Oregon City  
Portland Waldorf  
Rex Putnam  
West Linn

### District #12

Centennial  
Central Catholic  
\*Corbett  
David Douglas  
Gresham  
Parkrose  
\*Portland Christian  
Reynolds  
Sam Barlow  
Sandy

### District #13

\*Benson  
Cleveland  
Grant  
Lincoln  
Madison  
\*Roosevelt  
Wilson

### District #14

Bend  
Hood River Valley  
Mountain View  
Redmond  
Summit

### District #15

Butte Falls  
\*Canyonville Christian  
Eagle Point  
Grants Pass  
\*Hidden Valley  
North Valley  
Phoenix

### District #16

Aloha  
Century  
Glencoe  
Hillsboro  
Liberty  
\*Scappoose  
\*St. Helens  
Westview

2/6/09

\*If a school has an asterisk next to the school name, the \$75 activity fee for speech has not been paid to the OSAA for this year. The school may still participate at district if the fee is paid to the OSAA prior to the district tournament.

