
2024-2025

Oregon School Activities Association

Solo Music Handbook



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<http://www.osaa.org>

How to find information in the Solo Handbook

*This handbook can be found on the OSAA website. Wording that has been changed from previous years is indicated by **bold italic** lettering. Linked references to other sections are **shaded** and Questions and Answers are shaded.*

OSAA Mission Statement

The mission of the OSAA is to serve member schools by providing leadership and state coordination for the conduct of interscholastic activities, which will enrich the educational experiences of high school students. The OSAA will work to promote interscholastic activities that provide equitable participation opportunities, positive recognition and learning experiences to students, while enhancing the achievement of educational goals.

Non-Discrimination Policy

(Executive Board Policies, Revised July 2019)

- A. The Oregon School Activities Association does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, marital status, age or disability in the performance of its authorized functions, and encourages its member schools, school personnel, participants and spectators to adopt and follow the same policy.
- B. A claim of discrimination against a member school shall be brought directly to the member school of concern.
- C. Any party that believes he/she has been subjected to an incident involving discrimination or discriminatory harassment at an OSAA sanctioned event, may submit a written complaint through the online complaint process posted on the OSAA website ([Complaint Form](#)). When the coaches, players students, staff or spectators of any members school engage in discriminatory behaviors, or act in a manner disruptive to the school environment, or cause disorder or infliction of damage to persons or property in connection with any festival, meet, contest or championship sanctioned by the Association, the Executive Board may treat such acts as a violation by the school of the Rules of the Association. See **Rule 3, "Contests – Sportsmanship – Crowd Control"** for additional information.

OSAA Sportsmanship Statement

Interscholastic activities are an integral part of the educational curriculum and experience. High school activities promote the character development of participants, enhance the educational mission and promote civility in society. Therefore, student-athletes, coaches, spectators and all others associated with high school activities programs and events should adhere to the fundamental values of respect, fairness, honesty and responsibility. These values should be established as a priority among all OSAA member high schools.

It is the responsibility of each member high school to establish policies for sportsmanship and ethical conduct consistent with the educational mission and goals of that school and to continually educate students, coaches, teachers, parents and all involved about those policies.

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SOLO MUSIC PLAN

1. SEASON DATES

First Practice Date	August 19
First Contest Date.....	August 29
State Championship Registration Form Available	November 20
Registration Form Submission Deadline / District Result Deadline / Cutoff Date	March 18
School Information Deadline	March 31
Schedule Posted	April 18
Add / Drop Deadline.....	April 19
Schedule / Time / Accompanist Change Cutoff Date	April 24
State Championships.....	May 3

2. STATE CHAMPIONSHIP INFORMATION

A. **Staff Contact:** Kris Welch, Assistant Executive Director, 503.682.6722 x230, krisw@osaa.org

B. **State Championships Posting Timelines:**

1) **Registration Information:** <http://www.osaa.org/activities/sol/>

The registration form will be available on the OSAA website on **Wednesday, November 20, 2024**. Form submission deadline for all qualifying individuals is 4pm **Tuesday, March 18, 2025**.

It is essential that all participating schools access this information. Included will be information regarding submission of program information, upcoming posting dates, as well as information regarding the Solo Music State Championship information.

2) **Championship Schedule:** <http://www.osaa.org/activities/sol/>

Championship Schedule will be posted by noon on **Friday, April 18**. This schedule contains the performance order, room assignments and performance time. Check the OSAA website frequently prior to the State Championships for any schedule changes.

3. STATE CHAMPIONSHIP LOCATIONS AND TIMES:

A. **Finals:** Saturday, May 3.

B. **Site:** Portland State University, Lincoln Hall. 1620 SW Park Avenue, Portland, OR. 97201

C. **Warm-Ups:** Please note that there will be community warm up spaces available on campus. There will not be individual warm-up rooms available for contestants nor will pianos be provided in any of the warm-up venues. The only warm-up room available with a piano is for accompanist warm up which students nor directors will have access to. Warming up outside the rooms and on campus grounds is prohibited.

OSAA MUSIC RULES *(Excerpt OSAA Handbook, Rules)*

The Music Rules for the Association are the same as the Rules listed in the OSAA Handbook with the following exceptions:

1. Rule 1 – Responsibility of the Member School and Principal

1.4. Athletic Director and Coach Certification. Certification of Coach Eligibility does not apply to music directors.

1. Q. Must an authorized representative be present with each group or participant at each music event?

A. Yes, the principal or their authorized representative must be present at each music event.

2. Rule 2 – Officials

2.1. The Band/Orchestra, Choir and Solo Music Handbooks shall govern the adjudicating of all competitive state music events and OSAA League/Special District and/or OMEA District qualifying events.

2.2. Adjudicators for state events shall be recommended by the State Championships Directors. The OSAA shall approve adjudicators for state events.

- 2.3. Adjudicators for OSAA League/Special District and/or OMEA District qualifying events shall be selected by local contest chair.

1. Q. Must OSAA Leagues/Special Districts and/or OMEA Districts, invitational or local contests and festivals follow the Band/Orchestra, Choir and Solo Music Handbooks in their contest format?

A. Only if they wish to enable schools to qualify for a state event. The handbook format has flexible recommendations that could be used regardless of local festival philosophy or needs, e.g., competitive vs. non-competitive.

2. Q. Must all adjudicators be selected from the OMEA "approved" lists?

A. No, unless schools wish to qualify for a state event. If state qualification is desired, certified adjudicators must be used. Exceptions may be made for out-of-state adjudicators by OSAA approval.

3. Rule 3 – Contests – Sportsmanship – Crowd Control

1. Q. Would full member schools be permitted to participate with OSAA schools that have not elected to participate in state music competitions?

A. Yes.

2. Q. May a band and choir from the same school participate in the state band and choral events?

A. Yes. They are separate activities. A school may also enter both a full and a string orchestra.

NOTE: Rule 4 and Rule 5 are the same as stated in the Rules section.

6. Rule 6 – Association Sports / Activities.

6.6. Music events sanctioned by the OSAA may take place throughout the Association Year.

6.8. There shall be no limits on the number of music events in which schools may participate, other than those imposed by the individual school districts.

1. Q. (Solo Music Only) Must league, invitational or local music activities be registered by OSAA?

A. Music events in Oregon involving Oregon schools only shall be registered with OMEA and acknowledged by OSAA. Music events in Oregon involving out-of-state schools must apply to the OSAA for interstate sanction; application forms are available from the OSAA.

7. Rule 7 – Out-of-Season and Non-School Activities

7.1. Individuals and groups of students from a member school may participate in summer instructional, recreational, or competitive music programs, except during Moratorium Week.

8. Rule 8 – Individual Eligibility

Individual eligibility rules to be satisfied by a music student in order to represent their full member school in competitive Choir, Band and Orchestra music activities are the same as for any other OSAA sport or activity with the following additional rules.

8.1. **School Music Class Participation Requirement.** An eligible music student shall be enrolled in the class for an appropriate performing ensemble at the full member school to participate in competitive Choir, Band and Orchestra music activities.

EXAMPLES:

Vocalists shall be enrolled in a choir class.

Woodwind/Brass/Percussion players shall be enrolled in a band class.

String players shall be enrolled in a string/orchestra class or band class in the case of double bass players performing with a band or if a school does not offer a strings class.

Vocalists performing a vocal part with a band / orchestra shall be enrolled in the band, orchestra or choir class.

8.2. **3A, 2A, 1A Band/Orchestra/Choir Exception.** For 3A, 2A and 1A schools, students in the 7th and/or 8th grades of feeder schools may represent the high school they will be attending in Choir, Band and Orchestra competitions.

- 1. Q.** If a student musician is not enrolled in the “appropriate performance ensemble” class available at the full member school, may that student musician participate at the league large group (Choir, Band, Orchestra) music contest or OSAA large group (Choir, Band, Orchestra) music contest representing the school?

A. No.
- 2. Q.** Must a home school or Associate Member school student be enrolled in the “appropriate performance ensemble” at their resident public school to be eligible for competitive Choir, Band and Orchestra music activities?

A. Yes.
- 3. Q.** Must a student participating in an event which the school will use to qualify for state competition be eligible to participate in that event?

A. Yes.
- 4. Q.** If a student musician is not enrolled in the “appropriate performance ensemble” class available at the full member school they wish to represent, may that student musician participate at the OMEA district or OSAA Solo Music State Championships representing that school?

A. Yes, provided they meet all other OSAA eligibility requirements. There is no music class requirement for Solo Music participation.
- 5. Q.** What are examples of competitive music activities at which attendees are required to satisfy OSAA individual eligibility rules?

A. Any performance at which judges/adjudicators declare a winner and publish rankings of performance that include the identification of the performers is considered a music competition regardless of whether the performance is by a group or is a solo performance.
- 6. Q.** What are examples of music performances that are not considered competitions, so the OSAA individual eligibility rules would not apply?

A. If communicated to the event organizer in advance of the performance, a performance by a group or soloist is not considered a music competition if:

 - 1) There are no judges / adjudicators present **or**,
 - 2) Judges / adjudicators are present, and performers receive “comments only” (no score is given) **or**,
 - 3) Judges / adjudicators are present, scores are given but no winner is declared, and no recap sheet of any kind is published.

However, if a group or soloist is performing at an event of this kind with the intent of qualifying for OSAA state level competition that group’s or soloist’s performance would be considered a competition and individual eligibility rules would apply. School music performances such as concerts, pep assemblies, football games, etc. are not considered music competitions, nor are pep band performances at the lower classification basketball championships where community representatives sometimes provide awards.
- 7. Q.** Do OSAA individual eligibility rules apply only to a school’s top group/students (Solo Music / Choir / Band / Orchestra)?

A. No. Any group or student who participates in a competitive Solo Music, Choir, Band and Orchestra music activity is governed by OSAA individual eligibility rules regardless of the performance level.

SOLO MUSIC HANDBOOK

1. Philosophy

- 1.1. OMEA District Solo Contest.** At the OMEA District Solo Contest, students are rated against a standard of excellence. Judges provide written evaluations of each student's performance in a clinic session stressing constructive comments. This contest provides educational features and is intended to be an end result in itself for those students who do not qualify for the Solo Music State Championships. See the OMEA website, <https://oregonmea.org/events/state-solo-contest/> for additional district information.
- 1.2. Solo Music State Championships.** The Solo Music State Championships is a limited contest provided by the OSAA for those select students who are eligible and wish to compete on the state level for a Solo Music State Championship. Brief written comments will be given, but the judges' primary purpose is to select the best performance in each category. Whether the student competes at the state level is purely an individual choice with the student and / or the school administration. The purpose of this contest is to provide an opportunity for talented students to achieve recognition on the state level.

2. District Solo Contest Rules

- 2.1. Solo Contest Only.** Students may qualify for the Solo Music State Championships as soloists only; no ensembles are allowed.
- 2.2. Student Eligibility.** Individual eligibility rules to be satisfied by a music student in order to represent his or her full member school in competitive solo music activities are the same as for any other OSAA sport or activity.
- 2.3. Categories.** The following categories shall be offered unless there are insufficient entries in that category. Should fewer than five participants qualify for a category during a particular year, that category shall not be contested at the State level that year.

Flute	Mallets	Trombone	Cello	High Saxophone	Tenor Voice
Clarinet	Timpani	Tuba	String Bass	Low Saxophone	Baritone Voice
Low Clarinet	Trumpet	Violin	Orchestral Snare Drum	Mezzo Voice	Bass Voice
Oboe	French Horn	Viola	Rudimental Snare Drum	Alto Voice	Soprano Voice
Bassoon	Euphonium				

- 2.4. Procedures for Selecting Solo Music State Championships Qualifiers.** OMEA District contest judges must choose the three top 1-rated soloists in each category whom they feel are of Solo Music State Championships quality and list them in order of preference as eligible for the Solo Music State Championships. No ties are accepted. It is not possible to send the top-rated contestant in a category if no one in that category received a one rating. The decision of the district judge regarding selection of soloists and category as noted on the district report form is final.
- 2.5. Additional Solo Music State Championships Qualifiers.** In general, each OMEA District is limited to one contestant per category. However, the Solo Music State Championships chair may allow additional students in each category per district to participate in the Solo Music State Championships if the following conditions are met:
 - 2.5.1.** The student in question has received a superior rating at his / her OMEA District contest.
 - 2.5.2.** A vacancy exists in the student's category at the Solo Music State Championships.
 - 2.5.3.** The student in question is accepted by the Solo Music State Championships chair.
 - 2.5.4.** The OMEA District the student in question represents has a returning soloist who placed 1, 2 or 3 in the Solo Music State Championships the previous year and who again takes first in district.
 - 2.5.5.** If there are more than 15 contestants in a category at the OMEA District contest, one additional student may be sent to the Solo Music State Championships, i.e., and one for each additional 15 contestants. A returning soloist who qualifies under item 2.5.4. above is an automatic Solo Music State Championships entry. Therefore, the designated first alternate would become an additional Solo Music State Championships entry for OMEA Districts with fewer than 15 contestants in a category at the district contest. Districts with more than 15 contestants in a category may send the returning winner, plus the designated first alternate, plus one for each additional 15 contestants (16-30, 31-45, etc.).

- 2.6. City Solo Contests.** All participants chosen for the Solo Music State Championships must be chosen through the OMEA District contest. Cities that hold their own solo contests may not send contestants to the Solo Music State Championships.

3. Solo Music State Championships Rules

- 3.1. Solo Music State Championships Site and Date.** The Solo Music State Championships shall be scheduled on a date and at a site arranged by the OSAA.
- 3.2. Eligibility**
- 3.2.1. Schools.** In order for a student representative of a school to be eligible to participate in the Solo Music State Championships, the school must be registered with the OSAA to participate in solo music activities.
- 3.2.2. Student Participants.** Individual eligibility rules to be satisfied by a music student in order to represent his or her full member school in the OSAA Solo Music State Championships are the same as for any other OSAA sport or activity with the following additional requirements:
- (a) District Contest Requirement.** Students shall have qualified for the OSAA Solo Music Championships through an OMEA District contest under the procedures listed previously in this Solo Music Handbook.
- (b) Registration Form.** OMEA District Chairs are responsible for insuring that the Registration Form has been accepted by the OSAA Solo Music State Championship Director prior to the established cutoff date.
- 3.3. Fees.** Neither school nor individual participant entry fees shall be charged to schools with contestants in the Solo Music State Championships
- 3.4. Registration Deadline.** Directors are responsible for seeing that their complete OMEA District Registration Forms are submitted online through the OSAA website prior to the deadline. Incomplete or late entries shall not be accepted.
- 3.5. Multiple Entries.** Vocal soloists may enter only one vocal category; instrumental soloists may enter multiple categories.
- 3.6. Selections.** Soloists shall choose their own selections with the understanding that judges will look favorably on only the best possible literature.
- 3.7. Changing Selections.** Soloists may perform a different number for the Solo Music State Championships from that used at the district contest, but they are not required to do so.
- 3.8. Musical Scores.** Soloists shall furnish each of the three judges with a legal score of the solo. Soloists are reminded to take care of this requirement early since it takes time to order or borrow this many copies of a selection. Failure to comply shall result in penalty or disqualification by the judge.
- 3.9. Time Limit.** The time limit on solos shall be 10 minutes. Timing of the 10 minutes shall begin after the student has been announced by the room monitor. There shall be strict adherence to the time limit; soloists exceeding the time limit shall be interrupted by the timekeeper in the room and required to stop.
- 3.10. Awards.** A maximum of 50% of the participants in a category, not to exceed five participants in any category, shall receive medals Place Awards at the Solo Music State Championships.

4. Solo Music State Championships Adjudication

- 4.1. Judge Selection Procedures.** Judges shall be selected by the Solo Music State Championships Director or the Director's appointed representative and approved by the OSAA.
- 4.2. Adherence to the Rules.** All judges shall be expected to become acquainted with, and to cooperate with, the rules of the Solo Music State Championships in rendering fair, accurate, sympathetic and constructive judgment.
- 4.3. Communication between Judges.** Judges may not, in any way, communicate with each other in arriving at their decisions and final ratings. The three judges' scores shall be totaled to compute a final score, which shall determine the winners.

4.4. Points of Judging. (See also percussion-rating scale below.)

4.4.1. Quality of Sound: Beauty and control of tone; focus, resonance, clarity, and warmth; intonation; uniformity of vowels (vocalists).

4.4.2. Technique: Facility / accuracy; attacks, releases; articulation / bowings / diction; rhythm, including accuracy of note and rest values, duration, pulse, correctness of meters; selection and control of tempo.

4.4.3. Musicality: Stylistically valid interpretation; control and range of dynamics; phrasing; expression.

4.5. Numerical Rating Scale. (See also percussion-rating scale below.) Judges shall assign a numerical rating to the performance based on 330 points for each of the categories previously listed. The numbers would represent the following:

297-330 Outstanding – comparable to a performance by a mature artist.

296-231 Very Good – a performance of the highest caliber – distinctive in every respect.

165-230 Average – definitely a one rating in a district contest but not worthy of the highest rating in one or more essential qualities.

99-164 Below Average – but not outstanding. Shows accomplishment and marked promise but lacking in one or more essential qualities.

98 and below Poor – An average performance

4.6. Other Factors. Each judge shall also award up to 30 points for literature selection, difficulty and stage presence.

4.7. Percussion Rating Scale. Percussion categories shall be judged on a 330-point scale covering appearance, tone, position, holding of implements, dynamics, difficulty of solo, and execution.

4.8. Evaluation Forms. The judges' evaluation forms including brief written comments to the performer shall be distributed to directors electronically at the conclusion of the event. Scoresheets will be sent via e-mail to directors by the Monday after the competition.

4.9. Results. Medalist results shall be posted on the OSAA website soon after the contest. A numeric score array by category shall also be posted on the OSAA website.

5. OMEA District Contest Chair's Duties

5.1. Judge Selection and Orientation. The OMEA District chair needs to select the district judges with care. Judges should be briefed thoroughly on the philosophy behind the district contest prior to the event. The district contest chair should hold a conference with each judge after the day's judging to determine which contestants are eligible for the Solo Music State Championships. If more than one superior rating is given, the judge must be required to list the contestants 1, 2, 3, in order of preference with no ties accepted. It is recommended that the district chair hold the adjudication check for each category until that category is resolved.

5.2. Splitting Categories. The practice of splitting large categories among several judges shall, of necessity, have to be abandoned. One judge must hear all entries in a category if a meaningful decision is to be made as to which contestant should qualify for the Solo Music State Championships.

5.3. Announcement of Solo Music State Championships Qualifiers. At the conclusion of the OMEA District contest (preferably in a brief awards ceremony), the district chair shall recognize each student who qualified for the Solo Music State Championships from the district, pending acceptance of a complete online application form from that student by the Solo Music State Championships Chair.

5.4. Reporting Results to the OPUS system for Solo Music State Championship Director. OMEA District chairs shall enter the winners in the "WINNER ENTRY" selection and Finalize.

Names of those recommended for the OSAA Solo Music State Championships plus their school, grade, accompanist name, performance piece and composer, director's name and the usual statistical information requested on the OSAA Solo Music Registration Form.

OSAA GENERAL POLICIES

Note: For the purposes of this rule, "Coach" refers to "Director."

RULES

Rule 3 – Contests – Sportsmanship – Crowd Control

See RULES - Athletic, Cheerleading and Dance/Drill "Rule 3-Contests-Sportsmanship-Crowd Control" in the OSAA Handbook.

Rule 7 – Out-of-Season and Non-School Activities

See RULES - Athletic, Cheerleading and Dance/Drill "Rule 7-Out of Season and Non-School Activities" in the OSAA Handbook.

EXECUTIVE BOARD POLICIES

1. ADVERSE WEATHER CONDITIONS / AREA-WIDE EMERGENCY PROCEDURES

See OSAA Executive Board Policy "ADVERSE WEATHER CONDITIONS/AREA-WIDE EMERGENCY PROCEDURES" in the OSAA Handbook, revised May 2020.

2. MORATORIUM WEEK

See OSAA Executive Board Policy "MORATORIUM WEEK" in the OSAA Handbook, revised May 2014.

3. NON-DISCRIMINATION POLICY

See OSAA Executive Board Policy "NON-DISCRIMINATION POLICY" in the OSAA Handbook, revised July 2019.

(Complaint Form)

4. WITHDRAWAL DURING A COMPETITION

See OSAA Executive Board Policy "WITHDRAWAL DURING A COMPETITION" in the OSAA Handbook.