



# Oregon School Activities Association

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## Track & Field / XC Officials Registration & Certification Timeline – 2025

### OFFICIAL REGISTERS

- Consents to background check
- Completes all registration steps
- Pays the registration fee



*Immediately*



Email with registration confirmation and receipt of payment is sent from Arbitersports (*messaging@arbitersports.com*)



Added to OSAA group of officials and T&F specific sub-group



Online tests and clinics are available (*rules exam/concussion*)

### 2025 Registration Fee:

Track & Field / XC..... \$69.00

#### What does this fee include?

- Criminal Background History Screening
- NFHS Officials Association Membership
- NFHS Officials Insurance Coverage
- NFHS Track and Field & XC Rules Book
- NFHS Track and Field & XC Case Book
- NFHS Track and Field & XC Officials Manual
- Digital Subscriptions for Rules and Case Books through NFHS AllAccess App
- Referee Magazine Leadership Guide
- Online Resources Guide
- Access to Online Training Materials
- NFHS Network Subscription
- Certification Badge and Lanyard
- Shipping Fee

Officials can purchase additional rules books or officials manuals from the OSAA Corner Store, [www.osaa.org/shop](http://www.osaa.org/shop).



*1 to 3 Business Days*



Background checks are submitted every work day by noon to initiate the screening (*may take up to 3 days to process*)



**Registered** badge appears once background check clears (*previous officials may clear faster than new officials*)



*3 to 5 Business Days*



Officials packet is shipped with a tracking number (*mail batches are processed every 2-3 business days*)



Email confirmation with tracking number is sent once registration has been processed in a mail batch (*shipping@osaa.org*)



Packet may take 2 to 3 days to be delivered via USPS (*undeliverable packets may be returned to the OSAA office due to incomplete or invalid addresses which will delay packets*)



Email confirmation is sent once free digital rule book and case book are available from the NFHS (*allaccess@nfhs.org*)



**HIGH SCHOOL  
TRACK & FIELD  
CERTIFIED  
OFFICIAL**



The certification process continues on the next page.



**REGISTERING IS STEP ONE – TO BECOME CERTIFIED, OFFICIALS MUST COMPLETE THE FOLLOWING**

**OFFICIAL TAKES THE ONLINE OSAA RULES EXAM**

- Completes the rules exam on ArbiterSports scoring at least 75%



**OFFICIAL TAKES THE ONLINE OSAA CONCUSSION COURSE**

- Successfully completes the OSAA's "Understanding Concussions – What Officials Need to Know" training course via ArbiterSports
- Annual requirement in compliance with state law
- 8-minute training course designed for officials
- Also available in Spanish



**OFFICIAL TAKES THE ONLINE OSAA IPDA TRAINING COURSE**

- Successfully completes the OSAA's "Interrupting and Preventing Discriminatory Acts" training course via ArbiterSports
- One-time requirement in compliance with state law
- If completed in a prior year, you're good to go, no need to re-take
- 20-minute training course



*Immediately*



Official is certified for high school track and field competitions



The official's individual **Monitor Eligibility** report will reflect their completed requirements



*Next Steps*



Once certified, officials can start looking for track meets; there is always a need



Want to get paid? Consider referring your meet organizer to officiating and timing services offered through the USATF Oregon Association on RefTown

» Debi Hanson, debihanson@me.com



Want to work higher levels, like NCAA or USATF meets? Consider registering and becoming a USATF certified official

» Scott Phoenix, sandcphoenix@gmail.com

**2025 Important Dates**

Officials Registration & Testing Opens	Mon. 1/27
Test Review Opens	Mon. 1/27
First Day of OSAA High School Meets	Mon. 3/17
Officials Registration Closes	Fri. 4/25
Last Day of OSAA High School Meets/Districts	Sat. 5/24
Testing Closes	Sat. 5/24
OSAA Track & Field State Championships	Thurs. 5/29 – Sat. 5/31



For more information and resources for officials, visit

[www.osaa.org/officials/tf](http://www.osaa.org/officials/tf)