



## Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1

Wilsonville, OR 97070

503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



### OSAA Supervision Guidelines and Expectations

<p>Supervisor Communication Expectations</p>	<ul style="list-style-type: none"><li>• Establish a School Supervisor designated for the officials as well as a contact for the visiting school (including sub-varsity and off-site venues).</li><li>• Clearly communicate designated bus routes / parking and special instructions for visiting teams prior to arrival. Establish any support groups or rooter buses that may accompany the visiting team.</li><li>• Supervisors of participating schools are expected to work together to ensure a safe environment for all spectators and participants. Any issue between schools should be reported to school supervisors for follow-up if needed.</li><li>• When applicable, establish an on-site representative / administrator for the visiting team.</li><li>• Share 'Event Management Checklist' when applicable</li></ul>
<p>Pre-Event Expectations</p>	<ul style="list-style-type: none"><li>• Provide an environment that is free of safety hazards. Provide appropriate number of supervisory personnel for the activity</li><li>• Designated School Supervisor will greet each team and show them to their facility or secure locker room when available. A short meeting will be held with supervisors from all schools to outline communication procedures that will be used for the duration of contest. Establish pre and post-game protocol.</li><li>• Provide the same services that are available to the home team to the visiting team, such as an athletic trainer, filming area, access to the press box, whiteboards, etc.</li><li>• Designated School Supervisor will greet the officials and respond to any needs they have (which could include providing water or beverages). Establish pre-game, halftime, and post-game protocol.</li><li>• Designated School Supervisor will greet support groups (cheer / dance / band), and show them to their designated areas. (Groups shall never be stationed underneath the goal).</li><li>• Establish a positive environment and allow only positive cheers that boost their own team / spirit without antagonizing the opponents or the officials.</li><li>• Consider arranging on-site security as necessary.</li></ul>



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Seating Expectations	<ul style="list-style-type: none"><li>• When possible fans for competing teams shall not be directly behind either goal or directly behind the bench of the opposing teams.</li><li>• Recommend guides or signs to clearly delineate seating expectations. The student sections should be specifically marked and separated (such as by ropes, pennants, or other barrier) from the general spectator seating areas. In the interest of sportsmanship and positive behavior, when possible, the student sections for competing teams shall not be adjacent to each other or directly behind the bench of the opposing team.</li><li>• Participating schools shall provide adequate supervision for your crowd. Supervisors are expected to position themselves in front of assigned sections and are expected to monitor and respond to issues.</li><li>• Recommend one empty row to serve as a buffer between the floor and the spectators.</li></ul>
Public Address Expectations	<ul style="list-style-type: none"><li>• Have the public-address announcer read a prepared citizenship / sportsmanship message prior to each contest. (When possible have a student read the statement).</li><li>• Assure that the announcer acts in a professional manner absent of emotional favoritism and editorial comment.</li><li>• Assure that your announcer is aware of your school's EAP and can effectively communicate the plan in case of an emergency.</li><li>• Monitor the music played by bands, performance groups or over the PA system to assure that it is appropriate and is played at the proper time during the athletic contest.</li></ul>
Post-Game Expectations	<ul style="list-style-type: none"><li>• Supervisors are expected to assist with seating / traffic flow transitions between or after games.</li><li>• Supervisors are expected to assist with keeping spectators off the playing surface until the officials have been cleared and post-game activities are completed.</li><li>• Supervisors should be present post game to facilitate loading of rooster buses, support groups buses, and to provide additional assistance to exiting spectators.</li></ul>